## How to use this document

You can use this template to provide the supporting information required to accompany an extension of land for a prospecting or exploration permit application under the [Crown Minerals (Minerals Other than Petroleum) Regulations 2007](https://www.legislation.govt.nz/regulation/public/2007/0399/latest/DLM1120013.html) (the Regulations) and the [Crown Minerals Act 1991](https://www.legislation.govt.nz/act/public/1991/0070/latest/DLM242536.html) (the Act).

Filling out all the information in this template will help us make a timely decision on your application.

What you need to do:

1. **Download this template and fill it out on a computer.**
* Provide the requested information under the headings to the best of your ability.
* Type your answers into the input boxes and fields or check the tick boxes when applicable.
* Expand the boxes if you need more room for your answers.
* The notes under each heading give guidance, tips and reminders of what you can provide.
1. **Fill out the application form** by using the [online permitting system (OPS)](https://www.nzpam.govt.nz/permits/online-permitting-system/) or by downloading it: [Application for an extension of land [PDF 514KB]](https://www.nzpam.govt.nz/assets/Uploads/permits/permit-forms/minerals-app-02-application-form.pdf)
2. **Send us your filled out template** by uploading it to your application through OPS or by emailing it to us at nzpam@mbie.govt.nz.
3. **Attach all other supporting information to your application form.** This could include bank statements, permit map, supporting letters etc.

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| 1 | Permit details |
| Permit number: |  |
| Name of permit holder:  |  |

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| 2 | Application timeframe |

The application to extend the land of a prospecting or exploration permit must be submitted at least 90 days before the expiry date of the permit. If the application is submitted with less than 90 days before the expiry date you must provide compelling reasons why the condition could not be complied with, and a decision will be made on whether the application will be accepted.

[ ]  The application is being made at least 90 days before the expiry date.

[ ]  The application is being made with less than 90 days before the expiry.Use the space below to outline any compelling reasons why you could not comply with the specified timeframe:

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| 3 | Mineral ownership |

This section only applies if you are extending the land of an exploration permit. If this application relates to a prospecting permit move on to section 4.

Does the permit include any minerals other than gold and silver?

[ ]  No

[ ]  Yes. If so, you are required to provide a Land and Minerals Status (LMS) report before your application can be granted. You can attach the LMS report to your application in OPS or email it to us at NZPAM@mbie.govt.nz

An LMS report will tell you if the mineral you are applying for is privately owned or owned by the Crown. You do not need a permit from NZP&M to explore for privately owned minerals.

You can find out more about LMS reports on our website:

[Mineral ownership and Land and Minerals Status reports](https://www.nzpam.govt.nz/assets/Uploads/permits/minerals-guidelines/mineral-ownership-lms-reports.pdf)

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| 4 | Proposed extended application area |

Clearly identify the location and the size (in hectares or square kilometers) of the extended application area.

**You are required to provide a map of the proposed extended permit area in relation to the existing permit area. Upload the map to your application through the online permitting system (OPS) or email it into us. The mapping standards for minerals permit applications set out guidance which can be used to help you plot your permit area.**

Refer to the [Mapping standards for minerals permit applications [PDF 215KB]](https://www.nzpam.govt.nz/assets/Uploads/permits/minerals-guidelines/mapping-standards-for-minerals-permit-applications.pdf)

Before applying, you should make sure that the extension of land you want is available to be permitted. Use the Minerals Permit Webmap to check if the land is available for permit applications.

[The Minerals Permit Webmap](https://www.nzpam.govt.nz/maps-geoscience/minerals-webmaps/)

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| 5 | Geology of the extension of land application area |

Provide geological evidence that supports the application. This should include a description of the geology in the extension of land area and how this relates to the geology of the existing permit area.

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| 6 | The results of prospecting or exploration to date |

Provide a description of the results of prospecting and/or exploration work undertaken under the permit up to the date of the application.

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| 7 | Proposed prospecting or exploration of the extension of land area |

Provide details of how you propose to prospect or explore the additional land, including how this relates to the prospecting or exploration undertaken or planned in the existing permit area.

This can include:

* The prospecting or exploration techniques planned over the extension of land area, and how this relates to the existing permit area.
* A map of the extension of land area showing where prospecting or exploration will take place, for example intended areas for geophysical surveys, sampling sites, or drilling locations.

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| 8 | Effectiveness of extending the land |

Provide a statement of how extending the land of the permit will enable the permit holder to more effectively prospect or explore for the minerals under the permit.

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| 9 | Work programme  |

The work programme for your permit is specified in your permit certificate. There is a general expectation that the work programme obligations will be increased along with the increase in permit size.

Are you proposing to change the work programme of the permit as a result of the extension of land?

[ ]  No. We will be in touch with you if we have concerns about your work programme.

[ ]  Yes. Use the box below to propose any changes.

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| 10 | Permit expenditure  |

If you are proposing to amend the expenditure for the work programme, please provide the estimated expenditure for the permit (whether or not you are intending to change your work programme).

The original permit application should have included a breakdown of estimated work programme costs. If you can, you should refer to the original permit application documents for the original estimated expenditure. Below is an example of a cost breakdown for an exploration permit, reflecting an adjustment to the work programme made as a result of an extension of land:

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| ***Stage*** | ***Work programme obligation*** | ***Estimated cost*** |
| ***1*** | *Undertake a literature review* | *$2,000* |
| *Conduct geological mapping* | *$3,000* |
| *Undertake a geophysical survey* | *$5,000* |
| *Undertake drilling and / or test pitting for a minimum of ~~10 holes~~ 15 holes* | *~~$10,000~~ $15,000* |
| *Technical reporting*  | *$3,000* |
| ***Subtotal (stage 1)*** | ***~~$23,000~~ $28,000*** |
| ***2*** | *Undertake further drilling and / or test pitting for a minimum of ~~15 holes~~ 20 holes* | *~~$15,000~~ $20,000* |
| *Complete 1 bulk sample (of mineralised wash) to a maximum of 1,000 m3.* | *$5,000* |
| *If appropriate, complete a mineral resource estimate* | *$2,000* |
| *If appropriate, complete appropriate mining studies* | *$2,000* |
| *Technical reporting* | *$3,000* |
| ***Subtotal (stage 2)*** | ***~~$27,000~~ $32,000*** |
|  | ***Total (whole duration)*** | ***~~$50,000~~ $60,000*** |

Use the blank table below to estimate the revised cost of your minimum work programme.

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| ***Work programme obligation*** | ***Estimated cost*** |
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| ***Total*** | ***$*** |

You can use this space to explain how you came to the estimated costs (i.e., if based on quotes or known rates).

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| 11 | Compliance with the permit |

We may decline an application for an extension of land if the permit holder has not complied with the conditions of the permit, the Regulations, and the Act.

This includes:
•  compliance with the payment of annual fees and royalties
•  completion of annual summary reports and technical reporting
•  compliance with permit/licence work programme obligations
•  revocation of a permit/licence.

You should provide details of any non-compliance, and provide an explanation for why these instances occurred and how you intend to prevent these instances from occurring in the future.

A previous history of non-compliance will not necessarily prevent you from being granted an extension of land. However, failing to disclose non-compliance may delay a decision on your application.

Provide details of any non-compliance with the permit, the Regulations, or the Act:

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